

AMALGAS

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Committee & Contacts

Senior Treasurer of Amalgamated Clubs
Dr Richard Callaghan
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Mansfield College Senior Representative
Dr Chris Martin
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Junior Treasurer – Merton College
Harry Hurrell
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Junior Treasurer – Mansfield College
Andrew Taylor
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Groundsman
James Lisle
Contact via Porter's Lodge

Can I apply for AMALGAS funding?

- Amalgamated Clubs funds are provided for the support of representative college sports only.
- Individual representation, social sport and participation in University teams are not funded by AMALGAS.
- The type of funding provided is for equipment (e.g. cricket bats) and kit items essential for the particular sport. For example, jumpers or shirts for team sports (rugby, soccer) but not T-shirts for individual sports (badminton, tennis). Costs for referees will also be met.
- Funding is also possible to meet the cost of court/ground hire, but only for team training or match play. This type of cost will not be met for social activity – it is only intended for college representative sport.
- Perhaps the most significant outlay of the AMALGAS is for the entry to sporting meets and registration of teams within University and other organisations.
- Insurance costs in certain sports are also paid by the AMALGAS.
- Captains of teams are responsible for the maintenance and upkeep of team equipment. Simple yearly upgrades of equipment will not be met. Replacements will be made available for lost, damaged or obsolete equipment. **All** requests require justification by team captains at the AMALGAS meeting.
- Both colleges provide the award of a Blues sweater to members winning a “Blue” or “Half-Blue”. No other items may be substituted, nor may the funds be put towards the cost of a blazer for example – after all it is a prize!

How do I apply for AMALGAS funding?

- The AMALGAS meets once a term to discuss claims – this is the only avenue to obtain funding. Meetings will generally be held in the second week of term.
- Details of claims should be made in writing (application form) to the Junior Treasurer (either the Merton or Mansfield) representative. All claims must reach the respective treasurers by the Friday of the week before the meeting.
- All applications for funding must be presented by the claimant or a team/sport representative. Discussions of claims are the norm and it is in your interest to be there. Claims with no representative are not funded and left to the subsequent meeting (i.e. a term away!).
- Don't just pay costs and assume reimbursement. You need to apply at an AMALGAS meeting. This obviously requires that your team plan out its training, match play and equipment needs in advance. In emergencies check with the student representative whether your costs are likely to be reimbursed. (e.g. cuppers entry fees - yes, equipment – only possibly!)
- Claims for reimbursement will only be considered if receipts are produced. This is required by the college and is not negotiable.
- Proposals for purchase of equipment, kits or ground/court hire should provide full details (e.g. number of items, suppliers) and an estimate of the costs –written quotes are required for your claim. Prove that you've done some research on the topic and your claim will fall on more sympathetic ears.
- Please follow the above regulations or you risk not being reimbursed for a whole term or being refused funding. This may leave individuals short of money and very disappointed.
- So you reckon you've passed the above rules. Then print out the application form, fill it in correctly and send it to your Junior Treasurer.
- Once your claim has been accepted and signed at the AMALGAS meeting the Junior Treasurer will take the lot to the college accountant for reimbursement. Claims will in future be reimbursed by direct bank transfer rather than through cheque payments. So make sure your bank details are on the AMALGAS claim form.

Application Form - AMALGAS

Date of Meeting

Sport

Team Captain

Claimant.....

Details of Claim.....

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Cost of Claim.....

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Reimbursement Details

Bank Name

Account Name

Account Number

Bank Sort Code

Receipt Produced (*please circle*)



Quote Produced (*please circle*)



Funding Outcome (*please circle*)



Authorising Signature

Date